

# Career opportunity

## ..... Chief Financial Officer (CFO)

UFIL



Uttara Finance and Investments Limited, a joint venture leasing and financing company, registered as a nonbanking financial institution in the year 1995 with license from Bangladesh Bank to operate and transact all kinds of business as provided under the relevant laws. UFIL upholds its commitment towards the development of financial service sector by offering high quality services to the local entrepreneurs. With its continuous drive to improve, UFIL is well on track to be considered as one of the leading Financial Institution of the country.

### Job Responsibility:

- Responsible for preparation of financial statements, reports in line with the guidelines of the Bangladesh Bank, Bangladesh Securities & Exchange Commission and other regulatory authorities.
- Drive the company's financial planning
- Perform risk management by analyzing the organization's liabilities and investments
- Decide on investment strategies by considering cash and liquidity risks
- Control and evaluate the organization's fundraising plans and capital structure
- Reviewing and monitoring financial compliance, carry out financial audits
- Reviewing Monthly Management Reports and Project Summary Reports and make recommendations as required
- Ensure cash flow is appropriate for the organization's operations
- Supervise all finance personnel.
- Prepare reliable current and forecasting reports
- Set up and oversee the company's finance and Accounts Department.

### Job Nature: Full-time

### Educational & Experience Requirements:

- Qualified Chartered Accountant / ACCA/ CPA / CMA professional Degree with MBA, MBM, Master Degree in Finance / Accounting / Banking from any recognized university
- Minimum 10-15 years' experience in any reputed bank or financial institution out of which at least 5 years practical exposure in accounts & taxation related works of a bank / FI. Preference shall be given to the candidates working as CFO / Deputy CFO / Head of Finance / Accounts department in any reputed bank or FI.
- The candidate should be experienced in financial management, planning, administration, budgeting and auditing along with supervisory capability.
- The candidate must have clear idea about functions and major structure of financial statements of a commercial bank or FI and knowledge of computerized systems/ ERP (Enterprise Resources Planning) implementation experience,
- The companies ACT-1994, The Bank Companies Act-1991, BRPD & DOS circulars, CAMELS and Risk Based Capital Adequacy Guidelines (BASEL III).

### Additional Requirements:

- Ability to work under pressure and adapt to changes.
- Excellent written and verbal communication skills both in Bangla and English.
- Must have literacy in computer operation (Especially in MS Office and Various Software).
- Must be dynamic, energetic, self-motivated and self-organized with a positive attitude.
- Ability to work with Top Management.
- Leadership and Team Management skills.

<u>Age:</u>	<u>Job Location:</u>	<u>Salary:</u>
Not more than 45 years	Tejgaon (Head Office), Dhaka	As per Company Policy

If you think that you are the right person we are looking for, please submit your updated resume in confidence with a detailed CV along with names and contact information of 2 (two) references, a cover letter supporting the qualification of the candidate for the position and a copy of recent passport size color photograph through **e-mail: [hrd@uttarafinance.com](mailto:hrd@uttarafinance.com)** by **March 20, 2023**.

UFIL is an equal opportunity employer. Persuasion of any kind will be automatically judged as disqualification.



**UTTARA FINANCE**  
AND INVESTMENTS LIMITED

Integrated  
business  
solutions.